

BIO DATA FORM

(To be filled in by the candidate in his / her own handwriting)

POST APPLIED FOR :

PLEASE WRITE THE PREFERRED LOCATION : 1.
(Please refer website notification for availability of 2.
locations in Gujarat) 3.
4.

Affix your
recent
passport sized
color photo
and sign it
across

1. NAME Mr./ Mrs./Ms. _____
(IN CAPITAL LETTERS) First Name Middle Name Last Name

2. DATE OF BIRTH: ____/____/19____
DD MM YY

3. ADDRESS FOR COMMUNICATION:
(With PIN CODE in CAPITAL LETTERS)

4. PLACE OF DOMICILE: _____/_____/_____
Village/Locality District State

5. a) Telephone No. (with STD Code]
b) Mobile No., if any
c) E-mail Id

6. FAMILY DETAILS:

| | Name | Date of Birth | Education | Occupation |
|----------|------|---------------|-----------|------------|
| Father | | | | |
| Mother | | | | |
| Spouse | | | | |
| Children | | | | |

7. ACADEMIC DETAILS* (starting from Secondary Exam (10th))

| No. | Examination Passed | Year of Passing | Board/University/ Institution | Marks (%) | Principal & Subsidiary Subjects | No. of Attempts |
|-----|--------------------|-----------------|----------------------------------|-----------|------------------------------------|-----------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

* Till graduation 10+2+3 format is mandatory. Graduation shall be from a UGC recognized University through regular classroom course. Open University/ part time/ correspondence not eligible.

8. LANGUAGE PROFICIENCY:

| No. | Language | READ | WRITE | SPEAK |
|-----|----------|------|-------|-------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |

9. OTHER ACHIEVEMENTS (details of competitions won to be given, if any):

| No | | Award /Certificate/ Scholarship Won | Proficiency in Games / Sports | Proficiency in literary work/ art/ culture |
|----|------------------------|--|----------------------------------|---|
| 1 | SCHOOL | | | |
| 2 | COLLEGE | | | |
| 3 | UNIVERSITY | | | |
| 4 | PROFESSIONAL COURSE | | | |

10. EXTRA-CURRICULAR ACTIVITIES:

| | | |
|---|--|--|
| 1 | HOBBY | |
| 2 | CADET MEMBERSHIP (scout NCC/NSS/Other) | |
| 3 | OTHER INTERESTS, IF ANY | |

11. PLACES WHERE YOU HAVE STAYED IN LAST 5 YEARS:

| No | Place (with State) | From | To |
|----|--------------------|------|----|
| | | | |
| | | | |
| | | | |

12. DETAILS OF JOB EXAMS / INTERVIEWS TAKEN (in last 2 years)

| No. | Name of Organization | Position | Exam Date | Result |
|-----|----------------------|----------|-----------|--------|
| | | | | |
| | | | | |
| | | | | |

13. PAST EMPLOYMENT EXPERIENCE:

| No. | Organization | Position | From | To | Gross Monthly Pay* (in Rs.) | Place | Reason for Leaving |
|-----|--------------|----------|------|----|-----------------------------|-------|--------------------|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

*Please attach copy of last drawn pay slip

14. Expected CTC:

15. Time needed to join, if selected

16. References with designation /mobile no./ phone no./ official e-mail id

a) _____ b) _____

17. Whether you are known/related to anybody working in any Repco Institution (if yes, give details):

18. Source from where you came to know about this opening:

Declaration: I hereby declare that the above information is correct to the best of my knowledge & belief. I also declare that I have not used/will use any influence or have extended/will extend any benefit to anybody to get this position. I also authenticate that I've done my graduation in 10+2+3 format from an UGC recognized university through regular classroom course. I also declare that there is no pending disciplinary action against me as on date and I have not been punished under disciplinary proceedings in last 5 years. In case any of the above information is found incorrect at a later date, I'll abide by the Company decision/disciplinary action taken in that regard.

NAME

SIGNATURE

DATE